Honorable Margaret M. Mwanakatwe  
Minister of Finance  
Ministry of Finance  
Lusaka  
Republic of Zambia

OFFICIAL DOCUMENTS

Re: IDA Credit 5658-ZM  
Girls Education and Women Empowerment and Livelihood Project  
Additional Instructions: Disbursement and Financial Information Letter  
Second Restatement

May 23, 2019

Honorable Mwanakatwe:

I refer to the Financing Agreement between the International Development Association (the “Association”) and the Republic of Zambia (the “recipient”) for the above-referenced Project. The General Conditions, as defined in the Financing Agreement, provide that the Recipient may from time to time request withdrawals of Credit amounts from the Credit Account in accordance with the Disbursement and Financial Information Letter, and such additional instructions as the Association may specify from time to time by notice to the Recipient. The General Conditions also provide that the Disbursement and Financial Information Letter may set out Project specific financial reporting requirements. This letter constitutes such Disbursement and Financial Information Letter (“DFIL”), and may be revised from time to time.

This Disbursement and Financial Information Letter is a Restatement of the Disbursement Letter dated August 16, 2018 for the above-referenced project to increase the ceiling of designated account A. This version supersedes any earlier Disbursement Letter version in its entirety.

I. Disbursement Arrangements, Withdrawal of Credit Funds, and Reporting of Uses of Credit Funds.


(i) Disbursement Arrangements

- **General Provisions** (Schedule 1). The table in Schedule 1 sets out the disbursement methods which may be used by the Recipient, [and conditions³], information on registration of authorized signatures, processing of withdrawal applications (including minimum value of applications and processing of advances), instructions on supporting documentation, and frequency of reporting on the Designated Account.
- **Special Provision.** Projects in situations of urgent need of assistance or capacity constraints: Disbursements under contracts for goods, works, non-consulting services and consulting services procured or selected through international open or limited competition or Direct Selection, as set out in the procurement plan, must be made only through Direct Payment and/or Special Commitment disbursement methods.

(ii) Electronic Delivery. Section 11.01 (c) of the General Conditions.
The Association may permit the Recipient to electronically deliver applications (with supporting documents) through the Association’s web-based portal (https://clientconnection.worldbank.org) “Client Connection”. This option may be effected if the officials designated in writing by the Recipient who are authorized to sign and deliver Applications have registered as users of “Client Connection”. The designated officials may deliver Applications electronically by completing the Form 2380, which is accessible through “Client Connection”. By signing the Authorized Signatory Letter, the Recipient confirms that it is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. The Recipient may continue to exercise the option of preparing and delivering Applications in paper form. The Association reserves the right and may, in its sole discretion, temporarily or permanently disallow the electronic delivery of Applications by the Recipient. By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation, available in the Association’s public website at https://worldbank.org and “Client Connection”; and (b) to cause such official to abide by those terms and conditions.

II. Financial Reports and Audits.

(i) Financial Reports. The Recipient must prepare and furnish to the Association not later than forty-five (45) days after the end of each calendar quarter, interim unaudited financial reports (“IFR”) for the Project covering the quarter.

(ii) Audits. Each audit of the Financial Statements must cover the period of one fiscal year of the Recipient, commencing with the fiscal year in which the first withdrawal was made. The audited Financial Statements for each such period must be furnished to the Association not later than six (6) months after the end of such period.

III. Other Information.

For additional information on disbursement arrangements, please refer to the Loan Handbook available on the Bank’s website (http://www.worldbank.org/) and “Client Connection”. The Bank recommends that you register as a user of “Client Connection”. From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Loan, and retrieve related policy, financial, and procurement information.

For more information about the website and registration arrangements, or if you have any queries in relation to the above, please contact the Bank by email at askloans@worldbank.org.

Yours sincerely,

[Signature]

Luis Schwarz,
Senior Finance Officer
Zambia, Africa Region

Attachments
1. Form of Authorized Signatory Letter
2. Statement of Expenditure (SOE)
Schedule 1: Disbursement Provisions

### Basic Information

<table>
<thead>
<tr>
<th>IDA 56580</th>
<th>Country</th>
<th>Closing Date</th>
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<tbody>
<tr>
<td></td>
<td>Zambia</td>
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<tr>
<td>Recipient</td>
<td>Republic of Zambia</td>
<td>Section IV.B.2. of Schedule 2 to the Financing Agreement.</td>
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</table>

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<thead>
<tr>
<th>Name of the Project</th>
<th>Disbursement Deadline Date</th>
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<tbody>
<tr>
<td>Girls Education and Women Empowerment and Livelihood Project</td>
<td>Subsection 3.7</td>
</tr>
</tbody>
</table>

Four months after the closing date.

### Disbursement Methods and Supporting Documentation

<table>
<thead>
<tr>
<th>Disbursement Methods</th>
<th>Methods</th>
<th>Supporting Documentation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Payment</td>
<td>Yes</td>
<td>Copy of records</td>
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<tr>
<td>Reimbursement</td>
<td>Yes</td>
<td>Statement of Expenditure (SOE) in the format provided in Attachment 2 of the DFIL</td>
</tr>
<tr>
<td>Designated Account</td>
<td>Yes</td>
<td>Statement of Expenditure (SOE) in the format provided in Attachment 2 of the DFIL</td>
</tr>
<tr>
<td>Special Commitments</td>
<td>Yes</td>
<td>Copy of Letter of Credit</td>
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</tbody>
</table>

**Supporting Documentation**
Subsections 4.3 and 4.4

### Designated Account (Sections 5 and 6)

**Type**
- 3 Segregated Accounts:
  - A - managed by MCDSW financing category 1 (parts A except A.1/B.7 and C.2) and 2 (part A.2)
  - B - managed by MOGE financing category 3 (parts B except B.7)
  - C - managed by MGCD financing category 4 (parts C.1)

**Ceiling**
- Fixed

**Financial Institution – Name**
- Bank of Zambia

**Currency**
- USD

**Frequency of Reporting Subsection 6.3**
- Monthly

**Amount**
  - A - 5,000,000
  - B - 1,000,000
  - C - 100,000

### Minimum Value of Applications (subsection 3.5)

The minimum value of applications for Reimbursement, Direct Payment and Special Commitment is 20% of respective entity’s designated account ceiling.

### Authorized Signatures (Subsection 3.1 and 3.2)
The form for Authorized Signatories Letter is provided in Attachment 1 of this letter

### Withdrawal and Documentation Applications (Subsection 3.3 and 3.4)

Please provide completed and signed (a) applications for withdrawal, together with supporting documents, to the address indicated below:
- The World Bank
- Delta Center, 13th Floor
- Menengai Road
- Nairobi, Kenya
- Tel: +254 20 2936 000
- Attention: Loan Operations

### Additional Instructions
In addition to the Supporting Documentation above:

For productivity grants under Category 2/Part A.2, Summary of list of cash payments made to eligible beneficiaries as provided by service provider(s) after being reviewed and signed off by MCDSW confirming such payments were indeed made to eligible beneficiaries in accordance with selection criteria and terms and conditions described in PIM.

For Scholarships under category 3/Part B.1, Statement of Expenditure in the form attached (Attachment 4) Summary electronic transfer records from MOGE to schools with eligible scholarship beneficiaries signed off by MCDSW confirming such payments were indeed made to schools with eligible beneficiaries in accordance with selection criteria and terms and conditions described in PIM.

<table>
<thead>
<tr>
<th>Other</th>
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<tbody>
<tr>
<td>Use this section if other instructions are needed e.g. Instructions for IPFs with DLIs.</td>
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</table>
International Development Association
1818 H Street, N.W.
Washington, D.C. 20433
United States of America

Re: Credit No. ______-____ (Name of the project)
Attention: _______________, Country Director

I refer to the [Grant] [Credit] Agreement ("Agreement") between the International Development Association (the "Association")[1] and [name of recipient] (the "Recipient"), dated ______, providing the above [Grant] [Credit]. For the purposes of Section 2.03 of the General Conditions as defined in the Agreement, any ?[one] of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Recipient to sign applications for withdrawal [and applications for a special commitment] under this [Grant] [Credit].

For the purpose of delivering Applications to the Association, including by electronic means, [each] of the persons whose authenticated specimen signatures appears below is authorized on behalf of the Recipient, acting [individually][2][jointly], to deliver Applications, and evidence in support thereof on the terms and conditions specified by the Association.

This Authorization replaces and supersedes any Authorization currently in the Association records with respect to this Agreement.

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1 Instruction to the Recipient: add text in line with the Grant Agreement if applicable; if not applicable delete it. Please delete this footnote in final letter that is sent to the Association.

2 Instruction to the Recipient: stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply. Please delete this footnote in final letter that is sent to the Association.

3 Instruction to the Recipient: stipulate if more than one person needs to jointly sign Applications, if so, please indicate the actual number. Please delete this footnote in final letter that is sent to the Association.

4 Instruction to the Recipient: use this bracket if any one of the authorized persons may sign; if this is not applicable, please delete. Please delete this footnote in final letter that is sent to the Association.

5 Instruction to the Recipient: use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete. Please delete this footnote in final letter that is sent to the Association.
[Name], [position]  Specimen Signature: ________________

[Name], [position]  Specimen Signature: ________________

[Name], [position]  Specimen Signature: ________________

Yours truly,

/ signed /
Attachment 2 – Statement of Expenditures

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Category No. (**)</th>
<th>Currency and Total Amount of Contract</th>
<th>Currency and Total Amount of Invoice Covered by Application (Net of Retention)</th>
<th>Eligible % from Schedule 1 of Loan/Credit Agreement</th>
<th>Amount Eligible for Financing (4 x 5)</th>
<th>Currency and Amount Paid from Special Account (if Applicable)</th>
<th>Exchange Rate (Col. 7 divided by Col. 6)</th>
<th>Remarks</th>
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**TOTALS.**

Supporting documents for this SOE retained at ____________________________
(insert locati on)

(*) A separate SOE form should be used for retroactive financing
(**) Items should be grouped by category; or alternatively, a separate SOE form may be used for each category