Sitakhela Likusasa Impact Evaluation

Evaluating the Effectiveness of Incentives to improve HIV Prevention Outcomes for Young Females in Eswatini

Standard Operating Procedure - # 4 Raffle Administration

Document 4 in a series of 20 Standard Operating Procedures

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Standard Operating Procedure - # 4 Raffle Administration

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1 **Introduction to this Standard Operation Procedure (SOP)**

The introduction and critical background information relating to the Sitakela Likusasa Impact Evaluation is provided in SOP#0 (Introduction to the Sitakela Likusasa Study). This SOP applies to participants who are in the raffle arms of the impact evaluation. The goal of this standard operating procedure (SOP) is to:

(a) Define how the raffle will be administered  
(b) Define how the raffle winners will be drawn

Procedures defining how raffle winners will be paid, and how all participants in raffle arm and raffle-and-incentive arm will be notified that the raffle round is completed are included in SOP 3.

2 **Steps for administering the raffle**

1. Study arm selection: Education Incentive and Raffle and Control Raffle arms: Persons within these arms of the impact evaluation were randomly allocated, during the baseline data collection process, to the raffle arm or not. This led to the creation of 4 study arms: Education incentive, Education incentive-and-raffle, raffle only, and no-intervention.

2. Participants who were randomized to either the Raffle-and-Education incentive group (1125 participants) or the Raffle-only group (1125 participants) during the baseline enrolment process will be eligible to be randomly selected to participate in the STI testing and raffle during each
impact evaluation round. A participant who tests positive for an STI will receive free STI treatment and will be eligible to enrol back into the next round’s raffle, if they have cleared their STI.

3 Selection of raffle participants

a. Every 4 months, 400 participants will be randomly selected from the 2,000 in the raffle arm and these study participants will form the raffle for that specific round. Using a STATA do file, 400 eligible participants are randomly sampled from the two raffle sub arms. 200 participants are sampled from each arm and these are further stratified by urban/rural.

b. Participants chosen will be invited by SMS or phone call to come to their relevant impact evaluation location during a pre-specified window over the course of a few days to participate in the raffle round requiring a rapid syphilis test and a self-administered vaginal swab used for rapid Trichomonas vaginalis testing.

c. If a participant does not respond to the message (does not respond to SMS or the local focal person), the participant will be tracked and traced. If the participant cannot be located, then they are not eligible to be selected as a winner.

d. All the randomly selected study participants will be given a transport allowance of E50 to travel to these locations. In total, 400 participants who are in the Raffle-only or Raffle-and-Education incentive groups are to be invited to come for STI testing in 8 community venues (typically, clinics).

4 Participant confirmation and STI testing

a. Once the confirmation message is received from all participants, and the total number equals 400 (50 participants from each “higher level location”), field teams will be deployed with data collection tools and equipment for the raffle draws including biomedical equipment for STI testing according to SOP 1 and 2.

b. All 400 participants will report to their specified clinic (or at their households) within their “higher level location” at staggered times over a set period until all AGYW have been tested and enrolled into the raffle.

c. At each location, all invited participants will be screened for GBV using the Testing and Screening Form (TSF) and will participate in STI (syphilis and Trichomonas vaginalis) testing which consists of a self-administered vaginal swab and a syphilis rapid test according to SOP 2. for the complete testing and referral procedure. Results will be recorded on the same form as GBV screening.

d. Individuals testing positive for either of the conditioned curable STIs will not receive the raffle ticket for that round but are eligible to continue as a participant in subsequent rounds after having been treated for the infection in line with SOP 2.
e. Participants reporting having experienced violence will be counselled and referred for post-GBV services as detailed in SOP 7.

5 Participants eligible for the raffle drawing

a. Adolescent girls and young women who after the testing procedures in SOP 2 are STI negative for both syphilis and *Trichomonas vaginalis* will be entered into a raffle to win E1000. The raffle is run at the IHM or NERCHA offices.

b. All winners are eligible to be selected for and win prizes in subsequent raffle rounds.

6 Raffle drawing, paying raffle prizes and subsequent activities

a. A total of 80 winners will be selected stratified by Raffle subarm and by Education and Raffle Subarm, and by rural and urban within each subarm.

b. Winners will be informed via phone call, Whatsapp or SMS that they were selected as a winner and arrangements for payment will be made. See SOP 3 for the procedures for payment of incentives.

c. Once all participants have been paid, a bulk SMS will be sent to ALL participants in the raffle arm and raffle-and-incentive arm to inform them that the raffle has been paid. The bulk SMS notification script is as follows:

*Round XX of Sitakhela Likusasa raffle is completed. 80 winners were drawn and prizes of E1,000 paid. Remain STI negative and have XX more chances to win. Call/WhatsApp 7659 8368 with queries*